

**PROCEEDINGS OF THE DIRECTOR OF SCHOOL EDUCATION  
ANDHRA PRADESH::AMARAVATHI  
Present: Sri Vijay Rama Raju.V, I.A.S.,**

**Rc.No.ESE02-34/2/2022-AD-APMS,Dated:12-03-2025**

Sub:	School Education – A.P Model Schools – Admissions into 1 <sup>st</sup> Year Intermediate on merit basis secured in SSC Exams for the Academic Year 2025-26 –Guidelines and Procedures for admission into 1 <sup>st</sup> Year Intermediate – Certain Instructions – Issued- Reg.
Ref:	1.G.O.Ms.No.17 School Education (Prog.I) Dept., Dt: 11.02.2013. 2.G.O.Ms.No.22 School Education (Prog.I) Dept., Dt: 29.04.2015. 3.G.O.Ms.No.32 School Education (SE-PROG.I) Dept.,Dt: 29.06.2020. 4.G.O.Ms.No.65 General Administration (Services-D) Dept.,Dt: 14.07.2021. 5.G.O.Ms.No.60 Backward Classes Welfare (F) Dept.,Dt: 27.07.2019. 6.G.O.Ms.No.73 General Administration (Services-D) Dept.,Dt: 04.08.2021. 7.G.O.Ms.No.28 School Education (SE-Prog-I) Dept., Dt: 30.05.2022. 8.Procs.Rc.No.ESE02-34/2/2022-AD-APMS, Dated: 22/03/2024 of this Office.

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All the District Educational Officers and all the Principals of AP Model Schools in the State are hereby informed that, it is decided to take up the admissions into 1<sup>st</sup> Year Intermediate of the A.P. Model Schools as per the following schedule, prescribed guidelines and procedure for the Academic year 2025-2026.

Schedule:

1	Issue of admission notification by the Head Office	12.03.2025
2	Date of payment of Registration fee	17.03.2025
3	Acceptance of Online Application	18.03.2025
4	Closing of application	22.05.2025
5	Publication of Online Applicants list by IT Cell and Communication to Districts	23.05.2025
6	Preparation of merit list at school level by the Concerned Principal	24.05.2025
7	Publication of Selection List by the DEO after the approval of Selection Committee	26.05.2025
8	Certificate Verification at School level	27.05.2025
9	Commencement of Classes & Orientation to Parents & Students	June 2025 (As decided by the Govt.)

The following guidelines are prescribed for conduct of admission process:

- 1.A Press Note has to be issued in the local leading newspapers under news item by respective Principals of AP Model Schools.
- 2.The admission into Intermediate 1<sup>st</sup> year courses shall be purely on merit basis i.e., as per the marks secured in SSC Examinations.

3.The Principals should conduct the special drives in the catchment area of Model Schools to motivate the Parents by explaining the advantages of Model Schools, i.e. Free Education in English Medium, good infrastructure facilities, library and laboratory facilities by utilizing the services of the teaching faculty working at their respective Model Schools.

4.Pamphlets and flexes have to be printed and distributed, displayed in the surrounding villages and prominent places in the villages, narrating the advantages of studying in Model Schools.

5.Awareness Programme should be conducted at school level along with MEO, Headmasters of Primary Schools and Parents.

6.Rule of reservation should be followed in accordance with the references cited without any deviation.

7.To ensure that the 33.33% of the seats should be reserved for girl students in all the categories of SC-15%, ST-06%, BC-29%, OC-40% and EWS-10% (annexure enclosed).

8.Care should be taken while filling up of the unfilled vacancies of the particular category as mentioned in the reference 3<sup>rd</sup> cited.

9.Not to receive any offline applications and no admissions are permitted through offline.

10.Not to take up any admissions beyond the sanctioned seats.

11.Sections should be formed as per selection senior number i.e. First (40) students will be one section i.e. MPC, Bi.P.C, MEC, CEC.

12.The Principals of the respective Model Schools are solely held responsible for making arrangements for conducting of Admission Process and preservation of records for future correspondences any deviation in this regard will be viewed seriously as per rules in vogue.

13.The Principals of respective Model Schools shall hold the records of whole admission process for further correspondence.

14.The selection of the students will be made through a committee formed under the Chairmanship of Joint Collector of the district at a central place for one or more days depending on the number of schools located in the District.

The constitution of the committee shall be as below:

Joint Collector	Chairman
District Educational Officer	Vice Chairman
Regional Inspecting Officers, BIE	Member (for Intermediate only)
Assistant Director of Model Schools (Schemes)	Member

One Principal nominated by the Joint Collector  
(to coordinate the work of admissions of  
all the schools in the district)

Member Convener

Therefore, all the District Educational Officers and all the Principals of AP Model Schools in the State are instructed to follow the prescribed guidelines without any deviation and ensure that the admission process is conducted in a smooth and transparent manner.

Any laxity in the matter will be viewed seriously.

**VIJAY RAMA RAJU V**  
**Director of School Education**

To

All the Principals of Model Schools in the State.

All the District Educational Officers and ADs of Model Schools (Schemes) to monitor the Principals of APMS in the State.

All the RJDSEs in the State for necessary action in the matter.

Copy to

The Commissioner of Intermediate Education, A.P. for kind information.

All the Joint Collectors in the State for information.

The Additional Director, IT Cell, O/o C.S.E., A.P. for information.